# COMPUTER LITERACY

# **FALL 2025**

## Computer Literacy 1

#### Computer Literacy 2

This program is divided into two courses, each using lessons and materials designed by Northstar Digital Literacy. Upon completing each course, students will receive a certificate from Northstar Digital Literacy.

Essential Computer Skills		Schedule	Cost	Essential Software Skills		Schedule	Cost
щ®	Basic Computer Skills	Aug 25—Dec 10 Mondays & Wednesdays 7:30–9:30 p.m.	\$150	<u>w</u>	Microsoft Word	Aug 26—Dec 10 Tuesdays & Thursdays 7:30–9:30 p.m.	\$150
	Internet Basics			×	Microsoft Excel		
	Email			РРТ	Microsoft PowerPoint		
1	Windows			DOC	Google Docs		

# REGISTRATION

# In-person:

Starts: July 21

10 a.m.-12 p.m. & 6-8 p.m.

8251 Shoppers Square

Manassas, VA 20111

## Online:



#### **CONTACT US:**

571–208–1572 | ccda.net | ewd@ccda.net

- CatholicCharitiesArlington
- CatholicCharitiesCDA

